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Dedham Housing Authority

Thomas Malynn  
*Vice-Chairman*  
Haverhill Housing Authority

Gary Dean  
*Secretary*  
Salem Housing Authority

Roland Demers  
*Treasurer*  
Arlington Housing Authority

Frank Terranova  
*Past Chairman/ Founder*  
MAHAMS



**MAHAMS** Inc

MASSACHUSETTS ASSOCIATION OF HOUSING AUTHORITY MAINTENANCE SUPERVISORS, INC.

Craige McCoy  
*Past Chairman*  
Manchester Housing Authority

Steve Larry  
*Past Chairman*  
Athol Housing Authority

Joe Hardenburg  
*Special Projects*  
Taunton Housing Authority

Owen Ahearn  
*Executive Board*  
Brockton Housing Authority

Jeff Harmon  
*Executive Board*  
Natick Housing Authority

Derek House  
*Executive Board*  
Easton Housing Authority

Chris Partridge  
*Executive Board*  
Arlington Housing Authority

Gary Kuphal  
*Executive Board*  
Norwood Housing Authority

MAHAMS Motto: "Professionalism through Training"

MAHAM's Massachusetts Maintenance Supervisor (MMS) and Massachusetts Maintenance Technician (MMT) certification course schedule has added new dates.

MAHAMS's credential programs are designed specifically for the management of maintenance in public housing, however all staff can benefit from these trainings. The housing management industry, including MaNAHRO, EOHLC and HUD, recognizes MAHAMS with a high degree of expertise and professionalism. The certified MMT or MMS professional will be entitled to use the MMT or MMS designation on business cards and letterhead. In addition, each MMT or MMS will be listed on our website [www.MAHAMS.org](http://www.MAHAMS.org).

**These courses are also great for refreshers and as a refresher receive Professional Development Credits.**

For a complete list of course and application requirements, visit [www.MAHAMS.org](http://www.MAHAMS.org)  
The following classes have been scheduled, class size has been limited to 25, so register early.

**Tuesday August 27, 2024**

**10:00 AM to 1:00 PM, Cost \$50.00**

**Lease, Ethics and Privacy - Instructor Karen O. Ahlers, Esq.**

**This will be a ZOOM class. We will send Links to those that sign up.**

**This is a required course for MMS and MMT**

**Covered in this training:**

1. Discussion about LHA employees as agents of the authority and their duty under the lease
2. Review of EOHLC form lease for state-aided housing
3. Discussion about calculation of tenant rents
4. Advice about serving notices to quit
5. Review of selections from the state sanitary code that dovetail with the lease
6. Discussion about code of conduct statutes and regulations and how they apply to LHA staff members
7. How to request advice from the state ethics commission

## **Wednesday, August 28, 2024**

**10:00 AM to 1:00 PM, Cost \$50.00**

### **Procurement and Modernization - Instructor Adam Gautie**

**Held at the Leominster Housing Authority, 138 Viscoloid Ave, Leominster, MA 01453  
(Parking across the street)**

**This is a required course for MMS.**

Covered in this training.

#### **1. Procurement**

- a. Chapter 149 – Vertical Construction
- b. Chapter 30-39M–Horizontal Construction
- c. Chapter 30B -Goods and Services
- d. Under 10K Procurement
- e. Prevailing Wage Law
- f. Advertisement
- g. CommBuys
- h. Consortiums

#### **2. Modernization**

- a. FORMULA FUNDING
- b. LHA OPERATING FUNDS
- c. GRANTS AND INITIATIVES
- d. ROLES AND RESPONSIBILITIES
- e. LIFE CYCLE OF A PROJECT
- f. CPS
- g. CIMS
- h. CAPHUB
- i. CONSTRUCTION MANAGEMENT

## **Friday, August 30, 2024**

**10:00 AM to 1:00 PM, Cost \$50.00**

### **Financial Management and Personnel Management - Instructor Randy Waters**

**Held at the Natick Housing Authority, 4 Cottage St, Natick MA 01760.**

**This is a required course for MMS.**

#### **Covered in this training:**

Local Public Housing's overall Operation and Procedures.

Learn the basic operation and procedures needed to navigate through the multitude of functions and duties of all aspects of Public Housing.

1. Housing coordinators
2. Finances & budgets
3. Maintenance and Modification